

Activity Leader & Tutor – AnTir Project
18.75 h/w Fixed Term Contract to 31st December 2025
£25k pro rata
Location: Pembs

Tir Coed's new AnTir project tackles climate change, health and wealth inequalities and biodiversity loss through engaging people from rural communities in Mid and South West Wales in the nature around them. AnTir expands Tir Coed's woodland-based provision to include nature-friendly food growing, regenerative land practices and techniques such as hedge, meadow or orchard restoration, and even more heritage crafts.

We work to an established progression model, enabling people to develop practical land-based skills and supporting them to progress into economic or further community engagement, whilst improving sites for biodiversity and access for all.

Activity Leaders/Tutors lead on the delivery of training, wellbeing and activity sessions in sites across the county, including the delivery of accredited and certificated courses.

For all the posts, Welsh language skills will be an advantage, as will prior experience of delivering learning activities outdoors and knowledge of the local area. Due to the rural nature of the area, access to a vehicle which can be used for work purposes will be needed. An enhanced DBS check will be required for anyone provisionally offered a position.

For further information visit www.tircoed.org.uk

Full list of activities: <http://tircoed.org.uk/what-we-do>

Work with Tir Coed video: <https://www.youtube.com/watch?v=8QQ26FUtUwc>

If you are interested in applying for this position, please note the following process:

Application: Please send a covering letter (1 page A4) detailing how you meet the essential and desirable criteria and a short CV to projectmanager@tircoed.org.uk,

Closing date: Sunday 25th May @ 5pm

Interview dates: 28th May 2025

ROLE & RESPONSIBILITIES

Reporting to County Co-ordinators and Tir Coed management staff;

- Carry out lesson planning for and delivery and assessment of activity sessions, learning activities and accredited courses for the AnTir project, according to the project schedule and including:
 - 12-week accredited training courses
 - 6- week accredited training courses
 - Introductory Courses (2 day courses)
 - Intensive Courses (5 day courses in specific work-related skills)
 - Woodland, Nature and Growing Activity Days
 - Volunteering sessions
- Prepare and maintain tools
- Prepare and maintain learning materials and hardware (e.g. iPads, logbooks, work books)
- Keep devices used by yourself or participants charged and secure
- Carry out preparatory site development and woodland management work at Tir Coed sites
- Ensure sites and activities adhere to health and safety policies and risk assessments
- Order and collect materials needed for Tir Coed learning and wellbeing activities
- Keep onsite refreshments stocked
- Support the County Co-ordinator to seek new sites and partners and draw up woodland/site management plans.
- Attend shows/events (around 2 per year) and give greenwood/woodland demonstrations and nature-based activities

QUALIFICATIONS AND EXPERIENCE

The following competencies are

Essential:

- The ability to organise, plan lessons/activities and time-manage effectively
- The ability to lead groups, inspire trust and be mindful of individuals' wellbeing
- Professional experience of sustainable woodland management and/or estate management
- Understanding of the social and health benefits of being in nature and woodlands
- Experience of delivering and assessing accredited courses
- Experience of delivering activities to a range of groups
- Experience of conservation and outdoor activities
- Understanding of Health & Safety practices

Desirable:

- The ability to converse fluently in Welsh
- Experience of co-ordinating volunteers
- Chainsaw ticket
- Experience of delivering arts, nature, adventure, bushcraft activities
- Carpentry skills

ADDITIONAL INFORMATION**Salary:**

The salary is £25,000 pro rata (£12,500 per year) and is paid monthly in arrears.

Hours:

This is a part-time post based on 18.75 hours per week. Flexible working may be agreed by arrangement. If attendance on a non-working day is required in addition to normal working hours, time off in lieu may be given, or overtime may be agreed. These hours may increase over time.

Annual Leave:

The post holder will have 10 days of annual leave including bank holiday entitlement, to be taken outside of course delivery dates. 1 week (2.5 days) of annual leave must be taken over the Christmas shutdown; all holiday by the end of December 2025.

Probation Period:

A probation period of 3 months will apply to new recruits only, ending with a meeting with the County Co-ordinator and member of the management team to ensure the post-holder is suitable for and settled for the post.

Location:

The work will be carried out at woodlands, gardens and public access sites across the county.

Travel and Subsistence:

Where staff are required to travel by road on official business outside of travel to normal work locations, there will be provision of a mileage allowance of 45p per mile for the use of a private vehicle.



Benefits:

The post-holder will be joining a supportive and hard-working team, driven by the desire to make a difference to their local communities and be part of a solution to some of the toughest issues ever faced; e.g. climate change, species loss, health and wealth inequalities, cost of living crisis.

Additionally, Tir Coed offers:

- Pension scheme
- At least 2 'away days' per year visiting green spaces
- In-house and occasionally external training
- Bilingual, friendly and supportive team; dynamic and co-operative
- Potential opportunity to develop the role over time
- Flexible working available

“Let’s be part of the solution together”

This project is funded by the UK government through the UK Shared Prosperity Fund.